

REGISTERED COMPANY NUMBER: SC149287 (Scotland)
REGISTERED CHARITY NUMBER: SC022695

**Report of the Trustees and
Financial Statements For The Year Ended 31 March 2016
for
Bobath Scotland**



Bobath Scotland

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for the Year Ended 31 March 2016**

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Bobath Scotland

Report of the Trustees for the Year Ended 31 March 2016

The trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ending 31 March 2016 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal activity of Bobath Scotland during the year was to provide support for children and adults with cerebral palsy through providing therapy using the Bobath concept. Bobath Scotland provides intensive specialist treatment consisting of physiotherapy, occupational therapy and speech and language therapy. Bobath therapy is complementary to statutory NHS provision.

Cerebral palsy occurs in one in every 500 births in Scotland. It is a lifelong, incurable condition that almost always affects movement and can also affect sensation, perception, cognition, communication and eating and drinking. Without therapeutic input children and adults can often deteriorate, perhaps becoming less mobile or their disability more profound.

Bobath Scotland is a sister organisation of The Bobath Centre in London and Bobath Wales. Bobath Scotland was formed in 1995 in order to accommodate the needs of and provide support to families residing in Scotland.

Volunteers

The charity used volunteers in the course of undertaking its charitable or income generating activities in the year ended 31 March 2016. The volunteers assist with a variety of duties and are mainly family and friends of those using the centre or students looking for work experience.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In the year to 31 March 2016 we continued to provide therapy to children and adults with cerebral palsy from across Scotland. As the only charity in Scotland dedicated to helping all those living with cerebral palsy we have focused our development of services for key life-stages where therapy intervention and support can make the biggest difference to the successful life chances of people with cerebral palsy. The majority of our service was provided from our centre in Glasgow but we continued to work collaboratively with other charities, organisations and NHS Boards across the country.

Children's Therapy

Bobath were delighted to have been awarded £444,710 over 5 years from the Big Lottery for the Right Start project. The project is designed to help families of children with cerebral palsy between the age of 2 and 6 years old supporting them from the early years of coping with the condition and transitioning into formal education and Primary school. The project runs from August to July, mirroring the school year, for 5 years and will directly support 25 families during each year of the project.

During the year to 31st March 2016, 75 children and their families were directly supported by Bobath Scotland. 27 were funded by the NHS, 23 participated in the Right Start Project funded by the Big Lottery, 10 made a contribution to self-funding, 16 took part in summer or October holiday group projects and 10 were treated outside the Glasgow centre in their local area as part of outreach project work.

Bobath Scotland

Report of the Trustees for the Year Ended 31 March 2016

Adult therapy

Bobath Scotland remains committed to providing a therapy service for adults with CP and we are indebted to the R S Macdonald Foundation for supporting our core costs in this area. With their support we have been able to help 32 adults during the year by providing a service for adults as well as continuing our partnership working with Capability Scotland. It was, however, apparent that one of the barriers to accessing Bobath therapy for adults is the ability to access funding. As an organisation we have always strived to ensure that help is provided on the basis of clinical need and not ability to pay. In order to continue to provide help for adults we launched the "Helping Hands Scheme" for adult therapy from 1st April 2015 which was supported by the Robertson Trust. The scheme does not ask people to fund individual sessions or therapists, but rather make a contribution towards the cost of therapy. It is only possible to offer this scheme thanks to Bobath Scotland's ability to raise general funds as a charity. 9 adults participated in the scheme during the year. In addition we provided 1st assessments for 22 adults and saw 6 adults for shorter interventions based on reviewing and clinical need. 20 adult assessments occurred outwith our centre in Glasgow and were undertaken either in the client's own home or as part of specialist contributions to other clinics (e.g. seating assessments).

Our second annual World CP Day conference, supported by Digby Brown LLP, ran at the Radisson Blu Hotel, Glasgow on 7th October 2015. The conference was opened by Jamie Hepburn MSP, Minister for Sport, Health Improvement and Mental Health and led to confirmation of Scottish Government funding for the initial stages of a joint project with West Dunbartonshire Integrated Health and Social Care around piloting an accessible pathway for adults with cerebral palsy which ran between November 2015 and March 2016. A report has been sent to the Scottish Government on the initial findings and will be followed by a request for support so that we can complete what was originally envisaged as a two year project. 17 adults were assessed as part of the initial pilot co-ordinating with members of West Dunbartonshire's Integrated Health and Social Care team.

Training

During the year over 102 professionals benefited from attending training with Bobath Scotland. We hosted a number of formal training opportunities, such as the Advanced Breathing Course in July 2015 that was run by the Bobath Centre, London as well as shared tutorials, study days and an education day on Adolescence and CP in October 2015. In addition, 62 health and education professionals visited the centre to work collaboratively with us.

Fundraising

The majority of fundraising income £294,199 comes from Trusts and Foundations. Community income was boosted considerably by the support of the Home and School Association of the High School of Glasgow choosing Bobath as their nominated charity.

Having recruited an Events Manager, we had consciously taken the opportunity to try new event formats during the year. The events programme was generously supported by new sponsorship from H1 Healthcare. We looked to combine our two long-standing outdoor events, the Dragon Boat Challenge and Bike for Bobath with an outdoor festival type event in the "B Festival" all on one day at the beginning of June. Unfortunately the weather on that day was unseasonably terrible and the financial return of the event was hit significantly as a result. The Dragon Boat racing had to be postponed until July, it was not possible for some of the entertainment to go ahead due to the weather and participants in the cycle ride were far lower than in previous years. Piloting new events, such as Girls' Night Out did not lead to any significant financial contribution in the first year, although it did succeed in attracting a large number of new attenders to Bobath events.

Bobath Scotland

Report of the Trustees for the Year Ended 31 March 2016

FINANCIAL REVIEW

Financial position

In the year ended 31 March 2016 the income of the charity from all sources was £685,831 (2015: £716,081) as detailed in the attached accounts. Net expenditure for the year was £22,050 (2015: net income £48,352). The total funds at 31 March 2016 were £1,308,765.

Expenditure on raising funds during the year amounted to £163,200 (2015: £124,834) and expenditure on charitable activities totalled £544,681 (2015: £542,895).

Investment policy

The present investment policy is to maximise interest earned on short to medium term deposits offered by the charity's bankers. The trustees do not believe the amount or projected level of unrestricted cash reserves call for a longer term investment strategy.

Reserves Policy

It is the policy of the charity to maintain the unrestricted funds not committed or invested in tangible fixed assets, ("the free reserves" – after re-negotiation with the bank, see note 20) at a level sufficient to support the current activities of the charity. The directors consider that the free reserves of £325,414 are sufficient going forward to next year, given the dependence and fluctuation of donated and fundraising income, which is essential to deliver the charity's services.

The charity holds designated funds of £983,351 and restricted funds of £nil. The purpose of the designated funds is to cover the costs of the property owned by the charity as explained in Note 19 on page 20.

Financial performance

The year ending March 2016 marks the successful delivery of the first phase of the strategic plan that was put in place in 2012. Back in 2011/12 we were facing a loss of (£192,425) with a negative cash position of (£148,122) but over the last 5 years annual gross income has increased from £492,031 to £685,831. In this context, income generated from the NHS has fallen from £115,724 in 2011/12 to £83,160 in this financial year.

Our strategy has sought to reconnect Bobath with a wider audience, opened up access to our services and re-focused fundraising activity in order to match funding to the needs of service users. As well as controlling costs, we have diversified in order to expand and have increased the number of therapists we employ and embedded a programme of outreach and training so that we can continue to help more people across Scotland.

Gross income for the year 2015/16 was £685,831 resulting in net expenditure of (£22,050). This includes a non-cash charge for depreciation of £28,647 which leaves a cash surplus of £6,597. The financial result was affected by the timing of income received. Over the year, fundraising has concentrated on securing larger multi-year grants some of which (such as the Scottish Government's Early Intervention funding) was secured during 2015-2016 but will not be awarded until 2016 onwards. Committed income at 31st March 2016 was £255,000 which is greater than ever before.

Going concern

The company has adequate reserves to carry on for the foreseeable future. Detailed budgets and management accounts are prepared and reviewed regularly by the Board. An updated strategic plan covering the period from 2016 – 2020 was approved in February and the budget agreed by the Board of Trustees for 2016/17 is forecasting a break-even position. The first quarter of the 2016/17 financial year has been encouraging and we have already secured £212,505 of gross income compared to a budget of £176,160 and £160,457 received for the same period in 2015/16.

Bobath Scotland

Report of the Trustees for the Year Ended 31 March 2016

Property

We continue to pay down the balance of the loan on Bradbury House over the next 9 years. The Term loan, which is with the Clydesdale Bank, currently stands at £222,186.

FUTURE DEVELOPMENTS

Our focus remains on the strategic priorities to develop a “menu” of services to support all those living with cerebral palsy at all key stages throughout life. We will be appointing a Therapy Manager to join the Senior Management Team in order to help progress this development. Projects such as Right Start support children aged 2-6 years old with the key transition into formal education and our self-management work, funded by the Health and Social Care Alliance supports teenagers aged 14 – 18 as they transition into adult services. Over the next 3 years we will be looking at further fundable projects that fill in the gaps “from cradle to grave”. It is imperative that we aim to help the greatest number of people possible in Scotland in a sustainable way and we will look to measure our success not only by the services we provide but also by increasing the numbers of people we can reach.

The delivery of the Right Start project will continue in 2016 as we enter into the second year of five. Getting the project off the ground proved to be harder than anticipated due to staff changes and the difficulty in communicating to healthcare and education professionals the aims and objectives of the work. Another strand of the Right Start project is the development of information relevant to Scottish families. We have appointed Petrus Creative to lead on the development of the website - www.cerebralpalsyscotland.org.uk. Discussions have been had with service users, parents and therapists and the site is on course to go live by the end of June 2016. Printed information material will be produced following the preparation work on the website.

Bobath continues to actively engage with the wider sector in Scotland. Stephanie Fraser has been appointed Deputy Chair of the newly formed National Neurological Advisory Committee (NNAC) which seeks to provide policy advice to the Scottish Government. Bobath is also a member of the Neurological Alliance of Scotland and the Health and Social Care Alliance. The ultimate aim of engagement is to be able to drive systemic improvement in outcomes and experiences for people living with cerebral palsy in Scotland.

We continue to look at the composition of our Board and the skills and experience required. Our Chairman has indicated his intention to retire after the AGM in September 2016 and to this end we have been fortunate to have appointed Ian Johnstone to the Board in May 2016 with a view to him succeeding our present Chairman, Jim Campbell in September.

Bobath Scotland

Report of the Trustees for the Year Ended 31 March 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Bobath Scotland is a company limited by guarantee, not having a share capital, and is governed by its memorandum and articles of association.

During the year the Board passed a resolution to convert to a Scottish Charitable Incorporated Organisation (SCIO) and approved the adoption of a new constitution. Application has been made to the Office of the Scottish Charity Regulator (OSCR) for conversion to a SCIO.

Recruitment and appointment of new trustees

The directors of the charitable company ("the charity") are its trustees for the purposes of charity law. The appointment, removal, power and duties of the directors are set out as in the articles of association. The directors are recruited from the following sources:

- Parents of children attending treatment or adult service users; and
- Businesses and individual people from a professional background including medical.

Induction and training of new trustees

On appointment new trustees are provided with relevant information and training including provision of information about the charity and a discussion of their role with another board member or members.

Organisational structure

The directors meet regularly to discuss the operations of the charity whilst the day to day running of the charity is delegated to Stephanie Fraser, Chief Executive, and her staff.

Wider network

The charity is associated with The Bobath Centre, London in that it was set up for the continuance of the charity work provided by Bobath London. The therapy staff are employed by Bobath London and on permanent secondment with their costs recharged to Bobath Scotland.

Related parties

As the company is limited by guarantee, the company has no share capital in which the directors can have a beneficial interest.

Risk management

Risk review is an important agenda item for the directors, identifying the many risks the charity faces, recording responses and actions and allocating responsibilities and review dates for these. The charity has a rolling Table of Risk and the top 3 risks are reviewed at each Board meeting. The full Table of Risk is reviewed annually.

Bobath Scotland

Report of the Trustees for the Year Ended 31 March 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC149287 (Scotland)

Registered Charity number

SC022695

Registered office

Bradbury House
10 High Craighall Road
Craighall Business Park
Glasgow
G4 9UD

Trustees

Martin O'Neill
James Campbell
Seamus MacInnes
Harry McGeough
Donald Reid

Roy Hudson

Resigned 01.09.15

Janette McPhail

Ciara McColgan

Elaine Boyd

Paul Morris

Appointed 01.09.15

Ian Johnstone

Appointed 10.05.16

Company Secretary

Martin O'Neill

Chief Executive

Stephanie Fraser

Auditors

Hardie Caldwell LLP
Chartered Accountants
Registered Auditors
Citypoint 2
25 Tyndrum Street
Glasgow G4 0JY

Bankers

Bank of Scotland
836 Crow Road
Glasgow G13 1ET

Clydesdale Bank
124 Drymen Road
Beasden G61 3RB

Solicitors

Mitchells Robertson
36 Hanover Street
Glasgow G1 2AD

Bobath Scotland

Report of the Trustees for the Year Ended 31 March 2016

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the Directors of Bobath Scotland for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including the Financial Reporting Standard for Smaller Entities (effective January 2015).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

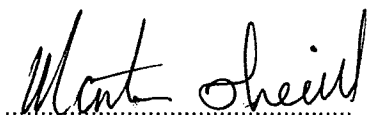
- there is no relevant information of which the charitable company's auditors are unaware; and
- the trustees have taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

AUDITORS

The auditors, Hardie Caldwell LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



M O'Neill - Trustee

Dated: 13th September 2016

Report of the Independent Auditors to the Members of Bobath Scotland

We have audited the financial statements of Bobath Scotland for the year ended 31 March 2016 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes numbered 1 to 21. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page seven, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditors under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

**Report of the Independent Auditors to the Members of
Bobath Scotland**

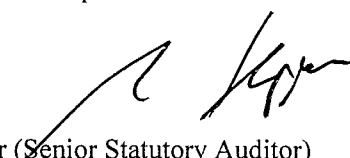
Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Marion Hopper (Senior Statutory Auditor)
for and on behalf of Hardie Caldwell LLP
Chartered Accountants
Statutory Auditor
Citypoint 2
25 Tyndrum Street
Glasgow
G4 0JY

Date: 13 September 2016

Hardie Caldwell LLP is eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Bobath Scotland

Statement of Financial Activities
Incorporating the Income and Expenditure Account
for the Year Ended 31 March 2016

| | Notes | Unrestricted funds £ | Restricted funds £ | 2016 Total funds £ | 2015 Total funds £ |
|--|-------|----------------------------|---------------------------|-----------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations | 2 | 328,015 | 109,770 | 437,785 | 439,695 |
| Charitable activities | 3 | 22,007 | 111,862 | 133,869 | 156,058 |
| Other trading activities | 4 | 113,477 | - | 113,477 | 118,049 |
| Investments | 5 | 700 | - | 700 | 2,279 |
| Total | | <u>464,199</u> | <u>221,632</u> | <u>685,831</u> | <u>716,081</u> |
| EXPENDITURE ON | | | | | |
| Raising funds | 6 | 163,200 | - | 163,200 | 124,834 |
| Charitable activities | 7 | <u>400,132</u> | <u>144,549</u> | <u>544,681</u> | <u>542,895</u> |
| Total | | 563,332 | 144,549 | 707,881 | 667,729 |
| NET INCOME/(EXPENDITURE) BEFORE TRANSFERS | | | | | |
| Transfers between funds | 19 | (99,133) <u>77,083</u> | 77,083 <u>(77,083)</u> | (22,050) <u>-</u> | 48,352 <u>-</u> |
| NET MOVEMENT IN FUNDS | | (22,050) | - | (22,050) | 48,352 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 1,330,815 | - | 1,330,815 | 1,282,463 |
| TOTAL FUNDS CARRIED FORWARD | | <u>1,308,765</u> | <u>-</u> | <u>1,308,765</u> | <u>1,330,815</u> |

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities

The notes form part of these financial statements


Bobath Scotland


**Balance Sheet
At 31 March 2016**

| | Notes | Unrestricted funds £ | Restricted funds £ | 2016 Total funds £ | 2015 Total funds £ |
|--|-------|-------------------------|-----------------------|--------------------------|--------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 14 | <u>1,239,506</u> | <u>-</u> | <u>1,239,506</u> | <u>1,264,272</u> |
| CURRENT ASSETS | | | | | |
| Debtors: amounts falling due within one year | 15 | 68,009 | - | 68,009 | 42,162 |
| Cash at bank and in hand | | <u>251,712</u> | <u>27,420</u> | <u>279,132</u> | <u>313,566</u> |
| | | 319,721 | 27,420 | 347,141 | 355,728 |
| CREDITORS | | | | | |
| Amounts falling due within one year | 16 | (51,304) | (27,420) | (78,724) | (66,999) |
| NET CURRENT ASSETS | | | | | |
| | | <u>268,417</u> | <u>-</u> | <u>268,417</u> | <u>288,729</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | | | |
| | | 1,507,923 | - | 1,507,923 | 1,553,001 |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 17 | (199,158) | - | (199,158) | (222,186) |
| NET ASSETS | | | | | |
| | | <u>1,308,765</u> | <u>-</u> | <u>1,308,765</u> | <u>1,330,815</u> |
| FUNDS | | | | | |
| Unrestricted funds - general | 19 | | | 325,414 | 353,465 |
| - designated | | | | 983,351 | 977,350 |
| Restricted funds | 19 | | | - | - |
| TOTAL FUNDS | | | | | |
| | | | | <u>1,308,765</u> | <u>1,330,815</u> |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 13th September 2016 and were signed on its behalf by:


M O'Neill –Trustee


J Campbell –Trustee

Registered Number: SC149287

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Exemption from preparing a cash flow statement

Exemption has been taken from preparing a cash flow statement in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Going concern

The company has adequate reserves to carry on for the foreseeable future. Detailed budgets and management accounts are prepared and reviewed by the Board. The charity is continuing to implement the strategic plan and the Board are budgeting that the charity will continue to generate income to cover all costs by the end of March 2017.

Income

Charitable activities

Income from the provision of treatment for children and adults with cerebral palsy is included in incoming resources in the period in which the treatment is provided.

Voluntary income and donations

Voluntary income and donations are accounted for when received by the charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. Income that has been received for fundraising events not held by the year end is deferred until the event has taken place. No permanent endowments have been received in the period, but these are dealt with through the Statement of Financial Activities when received.

Interest receivable

Interest is included when receivable by the charity.

Rental income receivable

Rental income is included in the Statement of Financial Activities on a receivables basis.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis as a liability is incurred.

Fundraising costs

Fundraising expenditure comprises costs incurred in identifying and encouraging people and organisations to contribute financially to the charity's work. This includes the costs of fundraising salaries, advertising for donations and the staging of special fundraising events.

Charitable activities costs

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. The support costs have been allocated on a space occupied basis, being 1/4 allocation to centre running costs and 3/4 to charitable activities.

1. ACCOUNTING POLICIES - continued

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity. The staff costs have been allocated on the basis of staff time spent on governance activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|----------------------|-------------------------------|
| Freehold property | - 2% on cost |
| Therapy Equipment | - 20% on cost |
| Furniture & fittings | - 25% on cost and 15% on cost |
| Office Equipment | - 20% on cost and 25% on cost |

The costs of all additions are capitalised.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either:

- Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

- Designated funds - these are funds set aside by the trustees out of unrestricted income funds for specific future purposes or projects.

- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pensions

The charitable company operates a defined contribution pension scheme. Contributions payable for the year are charged in the Statement of Financial Activities.

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.

Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

Bobath Scotland

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

2. DONATIONS

| | 2016 | 2015 |
|------------------------------------|----------------|----------------|
| | £ | £ |
| Trust income, grants and donations | 294,199 | 272,937 |
| Supporters' and parents' donations | 60,244 | 88,417 |
| Community fundraising | 54,587 | 50,320 |
| Corporate donations | <u>28,755</u> | <u>28,021</u> |
| | <u>437,785</u> | <u>439,695</u> |

3. INCOME FROM CHARITABLE ACTIVITIES

| | Activity | 2016 | 2015 |
|------------------------|----------------------------|----------------|----------------|
| | | £ | £ |
| Health Board fees | Therapy for cerebral palsy | 83,160 | 103,590 |
| Training course income | Therapy for cerebral palsy | 2,254 | 15,628 |
| Self-funding | Therapy for cerebral palsy | 18,455 | 36,840 |
| Scottish Government | Therapy for cerebral palsy | <u>30,000</u> | <u>-</u> |
| | | <u>133,869</u> | <u>156,058</u> |

4. OTHER TRADING ACTIVITIES

| | 2016 | 2015 |
|------------------------------|----------------|----------------|
| | £ | £ |
| B Festival/Dragon Boat/Cycle | 46,900 | 42,375 |
| Ball | 29,671 | 41,985 |
| Girls Night Out | 14,357 | - |
| Golf Day | 11,236 | 8,389 |
| Firewalk | 4,032 | 4,896 |
| Ceilidh | 3,679 | - |
| Sundry Events | 2,002 | 2,542 |
| Ladies Lunch | - | 4,318 |
| Rents received | <u>1,600</u> | <u>13,544</u> |
| | <u>113,477</u> | <u>118,049</u> |

5. INCOME FROM INVESTMENTS

| | 2016 | 2015 |
|------------------------|------------|--------------|
| | £ | £ |
| Bank interest received | <u>700</u> | <u>2,279</u> |

Bobath Scotland

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

6. FUNDRAISING COSTS

| | 2016 | 2016 | 2015 | 2015 |
|------------------------------|--------|----------------|--------|----------------|
| | £ | £ | £ | £ |
| Staff costs | | 89,148 | | 79,697 |
| Employer Pension | | 980 | | 1,592 |
| PR costs | | - | | 2,400 |
| Print & design | | 2,232 | | 2,123 |
| General fundraising | | 7,113 | | 5,248 |
| B Festival/Dragon Boat/Cycle | 24,374 | | 13,634 | |
| Ball | 10,672 | | 17,146 | |
| Girls Night Out | 19,434 | | - | |
| Golf Day | 4,958 | | 73 | |
| Firewalk | 766 | | 750 | |
| Ceilidh | 3,298 | | - | |
| Sundry Events | 225 | | 373 | |
| Ladies Lunch | - | | 1,798 | |
| | | <u>63,727</u> | | <u>33,774</u> |
| | | <u>163,200</u> | | <u>124,834</u> |

7. CHARITABLE ACTIVITIES COSTS

| | 2016 | 2015 |
|--|----------------|----------------|
| | £ | £ |
| Therapists' salaries, pensions, costs and expenses | 295,644 | 284,737 |
| Therapy supplies | 9,268 | 5,761 |
| Centre running costs | 188,544 | 196,444 |
| Support costs (note 8) | 38,706 | 44,604 |
| Governance costs (note 9) | <u>12,519</u> | <u>11,349</u> |
| | <u>544,681</u> | <u>542,895</u> |

8. SUPPORT COSTS

| | 2016 | 2015 |
|--|---------------|---------------|
| | £ | £ |
| Centre running costs (including staff) | 27,519 | 27,646 |
| Professional fees | 2,074 | 2,528 |
| Depreciation | 7,162 | 9,506 |
| Loan Interest | <u>1,951</u> | <u>4,924</u> |
| | <u>38,706</u> | <u>44,604</u> |

9. GOVERNANCE COSTS

| | 2016 | 2015 |
|------------|---------------|---------------|
| | £ | £ |
| Salaries | 7,819 | 6,789 |
| Audit fees | <u>4,700</u> | <u>4,560</u> |
| | <u>12,519</u> | <u>11,349</u> |

Bobath Scotland

Notes to the Financial Statements - continued for the Year Ended 31 March 2016

10. NET INCOME / (EXPENDITURE)

Net income / (expenditure) is stated after charging / (crediting):

| | 2016 | 2015 |
|-----------------------------|---------------|---------------|
| | £ | £ |
| Audit Fees | 4,700 | 4,560 |
| Depreciation - owned assets | <u>28,647</u> | <u>38,025</u> |

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

12. ANALYSIS OF STAFF COSTS

| | 2016 | 2015 |
|-----------------------|----------------|----------------|
| | £ | £ |
| Salaries | 210,848 | 188,303 |
| Employer pension | 4,397 | 5,701 |
| Social security costs | 17,381 | 16,477 |
| Termination payment | <u>11,462</u> | <u>-</u> |
| | <u>244,088</u> | <u>210,481</u> |

The average monthly number of employees during the year was as follows:

| | 2016 | 2015 |
|------------------------|-----------|-----------|
| Direct charitable work | 9 | 9 |
| Fundraising | 3 | 3 |
| Administrative | <u>5</u> | <u>4</u> |
| | <u>17</u> | <u>16</u> |

Included within charitable activities costs are the costs to Bobath Scotland of the services provided by 7 therapists in the year to 31 March 2016 (2015 - 7). These therapists were employed by Bobath London.

One employee (2015: 1) had emoluments in excess of £60,000 but less than £70,000 during the year.

Pension costs are allocated to activities in proportion to the related staffing costs incurred.

**13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES
PREVIOUS YEAR**

| | Unrestricted Funds £ | Restricted Funds £ | 2015 Total Funds £ |
|--|----------------------------|--------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations | 325,034 | 114,661 | 439,695 |
| Charitable activities | 156,058 | - | 156,058 |
| Other trading activities | 118,049 | - | 118,049 |
| Investments | 2,279 | - | 2,279 |
| Total | 601,420 | 114,661 | 716,081 |
| EXPENDITURE ON | | | |
| Raising funds | 124,834 | - | 124,834 |
| Charitable activities | | | |
| Therapy for cerebral palsy | 470,490 | 72,405 | 542,895 |
| Total | 595,324 | 72,405 | 667,729 |
| NET INCOME/(EXPENDITURE) BEFORE TRANSFERS | 6,096 | 42,256 | 48,352 |
| Transfers between funds | 42,256 | (42,256) | - |
| NET MOVEMENT IN FUNDS | 48,352 | - | 48,352 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 1,282,463 | - | 1,282,463 |
| TOTAL FUNDS CARRIED FORWARD | 1,330,815 | - | 1,330,815 |

14. TANGIBLE FIXED ASSETS

| | Freehold property £ | Therapy Equipment £ | Furniture & fittings £ | Office Equipment £ | Totals £ |
|-----------------------|---------------------------|---------------------------|------------------------------|--------------------------|------------------|
| COST | | | | | |
| At 1 April 2015 | 1,313,074 | 110,289 | 95,459 | 77,711 | 1,596,533 |
| Additions | - | 521 | - | 3,360 | 3,881 |
| At 31 March 2016 | <u>1,313,074</u> | <u>110,810</u> | <u>95,459</u> | <u>81,071</u> | <u>1,600,414</u> |
| DEPRECIATION | | | | | |
| At 1 April 2015 | 91,277 | 103,849 | 63,025 | 74,110 | 332,261 |
| Charge for year | 16,260 | 4,311 | 5,616 | 2,460 | 28,647 |
| At 31 March 2016 | <u>107,537</u> | <u>108,160</u> | <u>68,641</u> | <u>76,570</u> | <u>360,908</u> |
| NET BOOK VALUE | | | | | |
| At 31 March 2016 | <u>1,205,537</u> | <u>2,650</u> | <u>26,818</u> | <u>4,501</u> | <u>1,239,506</u> |
| At 31 March 2015 | <u>1,221,797</u> | <u>6,440</u> | <u>32,434</u> | <u>3,601</u> | <u>1,264,272</u> |

Included in cost or valuation of freehold property is freehold land of £500,000 (2015 - £500,000) which is not subject to depreciation.

Bobath Scotland

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2016 | 2015 |
|---------------|---------------|---------------|
| | £ | £ |
| Trade debtors | 3,250 | 8,840 |
| Other debtors | 52,045 | 27,054 |
| Prepayments | <u>12,714</u> | <u>6,268</u> |
| | <u>68,009</u> | <u>42,162</u> |

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2016 | 2015 |
|---------------------------------|---------------|---------------|
| | £ | £ |
| Trade creditors | 8,023 | 1,899 |
| Social security and other taxes | 4,998 | 4,593 |
| VAT | 307 | 11,471 |
| Deferred income | 30,509 | 17,684 |
| Accrued expenses | 9,390 | 7,596 |
| Pension contributions | 2,469 | 1,495 |
| Bank Loan (see note 18) | <u>23,028</u> | <u>22,261</u> |
| | <u>78,724</u> | <u>66,999</u> |

Deferred Income

| | 1 April 2015 £ | Release of 2015 deferrals £ | Deferral of 2016 income received £ | 31 March 2016 £ |
|---------------------------------|----------------------|--------------------------------------|---|-----------------------|
| Voluntary Income | 13,161 | (13,161) | 27,420 | 27,420 |
| Activities for generating funds | <u>4,523</u> | <u>(4,523)</u> | <u>3,089</u> | <u>3,089</u> |
| | <u>17,684</u> | <u>(17,684)</u> | <u>30,509</u> | <u>30,509</u> |

Bobath Scotland

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

| | 2016 | 2015 |
|--------------------------------------|----------------|----------------|
| | £ | £ |
| Bank loans - 2-9 years (see note 18) | <u>199,158</u> | <u>222,186</u> |

18. SECURED DEBTS AND LOAN REPAYMENTS

The following secured debts are included within creditors:

| | 2016 | 2015 |
|------------|----------------|----------------|
| | £ | £ |
| Bank loans | <u>222,186</u> | <u>244,447</u> |

The bank loan is secured by a bond and floating charge over the assets of the company and a specific charge over the property.

Bobath Scotland

Notes to the Financial Statements – continued
For the Year Ended 31 March 2016

19. MOVEMENT IN FUNDS

| | At 1 April 2015 £ | Income £ | Expenditure £ | Transfer between funds £ | At 31 March 2016 £ |
|---|-------------------------|----------------|------------------|-----------------------------------|-----------------------------|
| Unrestricted funds | | | | | |
| General Reserves Fund | 353,465 | 464,199 | (563,332) | 71,082 | 325,414 |
| Designated Property Fund | 977,350 | - | - | 6,001 | 983,351 |
| | <u>1,330,815</u> | <u>464,199</u> | <u>(563,332)</u> | <u>77,083</u> | <u>1,308,765</u> |
| Restricted funds | | | | | |
| Big Lottery (Right Start) | - | 81,862 | (81,862) | - | - |
| Children in Need (Group Therapy) | - | 8,066 | (8,066) | - | - |
| Children's Aid (Equipment) | - | 6,225 | (6,225) | - | - |
| Children's Aid (Group Therapy) | - | 8,066 | (8,066) | - | - |
| Garfield Weston (Adult Therapy) | - | 12,500 | - | (12,500) | - |
| Hedley Foundation (Therapy Supplies & Equipment) | - | 790 | (790) | - | - |
| Miller Hendry (Children's Therapy) | - | 5,000 | (5,000) | - | - |
| Nancie Massie CT (Children's Therapy) | - | 2,000 | (2,000) | - | - |
| Peter Coats Trust (Children's Therapy) | - | 520 | (520) | - | - |
| Ponton House Trust (Children's Therapy) | - | 1,000 | (1,000) | - | - |
| R S Leng (Adult Therapy) | - | 520 | (520) | - | - |
| R S Macdonald (Capability Scotland Joint Project) | - | 37,000 | - | (37,000) | - |
| Robertson Trust (Adult Therapy) | - | 20,000 | - | (20,000) | - |
| Scottish Government (West Dumbartonshire) | - | 30,000 | (30,000) | - | - |
| Harold Merton Adams Trust (Children's Therapy) | - | 500 | (500) | - | - |
| Individuals (Therapy) | - | 7,583 | - | (7,583) | - |
| | <u>-</u> | <u>221,632</u> | <u>(144,549)</u> | <u>(77,083)</u> | <u>-</u> |
| TOTAL FUNDS | <u>1,330,815</u> | <u>685,831</u> | <u>(707,881)</u> | <u>-</u> | <u>1,308,765</u> |

The purpose of the Restricted Funds is as noted above, in brackets.

Transfers between funds - Where full delivery of the project has been completed monies are transferred to unrestricted funds.

Designated Funds - It was decided by the trustees to recognise a designated fund equal to the net book value of the property less related borrowings

Bobath Scotland

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General Funds | Designated Funds | Restricted Funds | Total Funds |
|-----------------------------|------------------|---------------------|---------------------|------------------|
| | £ | £ | £ | £ |
| Tangible Fixed Assets | 33,969 | 1,205,537 | - | 1,239,506 |
| Current Assets | 319,721 | - | 27,420 | 347,141 |
| Current Liabilities | (28,276) | (23,028) | (27,420) | (78,724) |
| Long Term Liabilities | - | (199,158) | - | (199,158) |
| Net Assets at 31 March 2016 | <u>325,414</u> | <u>983,351</u> | <u>-</u> | <u>1,308,765</u> |

21. OTHER FINANCIAL COMMITMENTS

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the year to 31 March 2017.

| | Plant and other | |
|---|-----------------|--------------|
| | 2016 | 2015 |
| | £ | £ |
| Expiring between one and five years inclusive | <u>2,870</u> | <u>2,391</u> |
| | <u>2,870</u> | <u>2,391</u> |

Bobath Scotland**Detailed Statement of Financial Activities
for the Year Ended 31 March 2016**

| | 2016 £ | 2015 £ |
|--|----------------|----------------|
| INCOME AND ENDOWMENTS FROM | | |
| Donations | | |
| Trust income, grants and donations | 294,199 | 272,937 |
| Supporters' and parents' donations | 60,244 | 88,417 |
| Community Fundraising | 54,587 | 50,320 |
| Corporate donations | 28,755 | 28,021 |
| | <u>437,785</u> | <u>439,695</u> |
| Income from charitable activities | | |
| Health Board fees | 83,160 | 103,590 |
| Training course income | 2,254 | 15,628 |
| Self-funding | 18,455 | 36,840 |
| Scottish Government | 30,000 | - |
| | <u>133,869</u> | <u>156,058</u> |
| Other trading activities | | |
| B Festival/Dragon Boat/Cycle Run | 46,900 | 42,375 |
| Ball | 29,671 | 41,985 |
| Girls Night Out | 14,357 | - |
| Golf Day | 11,236 | 8,389 |
| Firewalk | 4,032 | 4,896 |
| Ceilidh | 3,679 | - |
| Sundry Events | 2,002 | 2,542 |
| Ladies Lunch | - | 4,318 |
| Rents received | 1,600 | 13,544 |
| | <u>113,477</u> | <u>118,049</u> |
| Income from investments | | |
| Bank interest received | 700 | 2,279 |
| | <u>700</u> | <u>2,279</u> |
| Total income | <u>685,831</u> | <u>716,081</u> |
| EXPENDITURE ON | | |
| Fundraising costs | | |
| Salaries and NIC | 89,148 | 79,697 |
| Employer Pension | 980 | 1,592 |
| PR costs | - | 2,400 |
| Carried forward | <u>90,128</u> | <u>83,689</u> |

Bobath Scotland**Detailed Statement of Financial Activities
for the Year Ended 31 March 2016**

| | 2016 | 2016 | 2015 | 2015 |
|--|--------|-----------------|--------|----------------|
| | £ | £ | £ | £ |
| Fundraising costs | | | | |
| Brought forward | | 90,128 | | 83,689 |
| Print & design | | 2,232 | | 2,123 |
| General fundraising | | 7,113 | | 5,248 |
| B Festival/Dragon Boat/Cycle | 24,374 | | 13,634 | |
| Ball | 10,672 | | 17,146 | |
| Girls Night Out | 19,434 | | - | |
| Golf Day | 4,958 | | 73 | |
| Firewalk | 766 | | 750 | |
| Ceilidh | 3,298 | | - | |
| Sundry Events | 225 | | 373 | |
| Ladies Lunch | - | | 1,798 | |
| | | <u>63,727</u> | | <u>33,774</u> |
| | | <u>163,200</u> | | <u>124,834</u> |
| | | | | |
| Charitable activities | | | | |
| Salaries and NIC | | 117,294 | | 101,004 |
| Employer Pension | | 3,417 | | 3,384 |
| Therapists' salaries, costs and expenses | | 274,288 | | 264,825 |
| Therapists' Employer's Pension | | 21,356 | | 19,912 |
| Therapy supplies | | 9,268 | | 5,761 |
| Research | | - | | 8,280 |
| Other centre running costs | | 61,791 | | 60,546 |
| Professional fees | | 8,297 | | 10,114 |
| Depreciation | | 28,647 | | 38,025 |
| Loan interest | | 7,804 | | 19,695 |
| Salaries and office costs | | 7,819 | | 6,789 |
| Audit fees | | 4,700 | | 4,560 |
| | | <u>544,681</u> | | <u>542,895</u> |
| | | | | |
| Total expenditure | | <u>707,881</u> | | <u>667,729</u> |
| | | | | |
| Net income / (expenditure) | | <u>(22,050)</u> | | <u>48,352</u> |

Bobath Scotland

**Reconciliation of Income and Expenditure
For the year ended 31 March 2015**

| | UK GAAP £ | Effect of transition to FRSSE 2015 £ | FRSSE 2015 £ |
|-----------------------------------|----------------|---|-----------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations | 439,695 | - | 439,695 |
| Charitable activities | 156,058 | - | 156,058 |
| Other trading activities | 104,505 | 13,544 | 118,049 |
| Investments | 15,823 | (13,544) | 2,279 |
| Total | <u>716,081</u> | <u>-</u> | <u>716,081</u> |
| EXPENDITURE ON | | | |
| Raising funds | 124,834 | - | 124,834 |
| Charitable activities | 531,546 | 11,349 | 542,895 |
| Governance Costs | <u>11,349</u> | <u>(11,349)</u> | <u>-</u> |
| Total | <u>667,729</u> | <u>-</u> | <u>667,729</u> |
| NET INCOME/(EXPENDITURE) | <u>48,352</u> | <u>-</u> | <u>48,352</u> |